

Robert Beaton: Direct Dial Number: (01563) 576140

To: Members of the East Ayrshire Joint Consultative Committee (Manual Workers and Craft Persons)

23 November 2000

Dear Member/Colleague

JOINT CONSULTATIVE COMMITTEE FOR (MANUAL WORKERS AND CRAFT PERSONS) – 30 NOVEMBER 2000

You are requested to attend a meeting of the **Joint Consultative Committee (Manual Workers and Craft Persons)** to be held on **THURSDAY 30 NOVEMBER 2000** at **1400 HOURS** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, in order to discuss the undernoted business.

Pre-Meetings will take place at 1330 hours in the Meeting Room for the Staff side and 1330 hours in Meeting Room 1 for the Employers side .

Yours sincerely

SIGNED OFF BY BILL WALKINSHAW

Fiona Lees
Depute Chief Executive/Director of Corporate Resources
RB/JW

B U S I N E S S

INTIMATE APOLOGIES

- 1. EXCLUSION OF PRESS AND PUBLIC** – Recommend that the Committee pass the following resolution – “That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 11 of Schedule 7A of the Act”.
- 2. MINUTES OF PREVIOUS MEETING (Pages 1-4)** - Submit Minutes (copy enclosed) of previous meeting held on 5 October 2000. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

3. **MATTERS ARISING** – Receive verbal report by the Head of Personnel providing an update on the matters arising from the Minutes of the Committee's meeting on 5 October 2000. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
4. **SINGLE STATUS (Pages 5-7)** - Submit report dated 20 November 2000 (copy enclosed) by the Head of Personnel updating on the Council's response to the Single Status Agreement. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
5. **BEST VALUE UPDATE (Pages 8-29)** – Submit report dated 14 November 2000 (copy enclosed) by the Depute Chief Executive/Director of Corporate Resources updating on the Council's progress on Best Value. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
6. **HEALTH AND SAFETY REPORT (Pages 30-32)** - Submit report dated 20 November 2000 (copy enclosed) by the Head of Personnel providing an information update on recent and developing Health and Safety Issues. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
7. **TEMPORARY EMPLOYMENT (Pages 33-34)** – Submit report dated 9 November 2000 (copy enclosed) by the Head of Personnel providing an update on temporary employment within the Council as at 30 September 2000. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
8. **INDIVIDUAL LEARNING ACCOUNTS (Pages 35-39)** – Submit report dated 20 November 2000 (copy enclosed) by the Head of Personnel advising of introduction of Individual Learning Accounts (ILA's) by the Scottish Executive and seeking Trade Unions' support in publicising ILA's to employees. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**
9. **REQUEST FROM TRADE UNIONS SIDE FOR REINSTATEMENT OF LONG SERVICE AWARDS (Page 40)** – Submit letter from Manual and Craftworkers Convenor requesting the reinstatement of Long Service Awards. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**